



MINUTES
CCACA In-Person Meeting
January 26-27, 2017

Participants:

Abigail Howard, *America East*; Ellen Ferris, Andrea Dahly, Lauren Doby, *American*; Matt Burgemeister, Marra Hvozdovic, *Atlantic Coast*; Mike Hagen, *Atlantic Sun*; Jill Redmond, Marcus Bartley, *Atlantic 10*; Katie Willett, *Big East*; Dami Sule, *Big Sky*; Chad Hawley, Gil Grimes, Fred Krauss, Jennifer Dominguez, *Big Ten*; David Flores, Keri Mendoza, Jessica Hamm, *Big 12*; Erica Montebaro, *Big West*; Kathleen Batterson, Donna Jones, *Colonial*; P.J. Hubert, *Conference USA*; Kyle Fairchild, *Horizon*; Megan Morrison, Mary Mulvenna, *Ivy League*; BJ Merriam, Jessica Hegmann, *MAAC*; Erica Schmidt, Kristin Williams, *Mid-American Conference*; Wyatt Sutton, *MEAC*; Jimmy Heisner, *Missouri Valley*; Kit Alewine, *Mountain West*; Lisa Archbald, *Northeast*; Stephanie Castera, Kate Barnett, *Ohio Valley*; Erik Price, *Pac-12*; Ginger Fulton, Lynn Hughes, *Patriot League*; William King, Will Lawler, Matt Boyer, Milton Roy, *SEC*; Stephanie McDonald, *Southland*; Eryn Cook, *Summit*; Patrick Hairston, *Sunbelt*; Edgar Gantt, *SWAC*; Jessica Everhart, *West Coast*; Marlon Edge, *WAC*; Scott Connors, Derrick Crawford, Azure Davey, Brandy Hataway, Jennifer Henderson, Mark Hicks, Charnele Kemper, Mike Massa, Sarah Otey, Susan Peal, Kris Richardson, Anne Rohlman, Nick Sproull, Leeland Zeller, *NCAA*; Carrie McCaw, *Ice Miller*

1. January 11 2017 Conference Call Minutes

The minutes for the January 11 conference call were unanimously approved.

2. 2016-17 Adopted Autonomy Legislation

To be noted: 2-year Governance Review Working Group If non-autonomous conferences do not opt-in to the exact autonomous legislation, then not opting-in to the autonomous legislation.

- **2016-130 Retroactive Financial Aid:** Concern regarding potential manipulating APR cohorts when able to retroactively award aid if award in the spring and the entire academic year APR cohorts will be effected- this will inflate APR numbers as awards will be given to those individuals that are known to eligible and retained. Alewine shared an email confirming the staff's position on how retroactive financial aid impacts the APR cohort.
- **Time Management Plan:** Discussion was held on what elements need to be included, and how does it look. What should occur when changes are made throughout the year?

Required Athletically Related Activity (RARA) uncovered a potential concern in the legislative process timeline. RARA is a newly developed term, which requires a definition and definitions are considered shared governance. However, for the autonomous conferences to maneuver and move forward it was required for them to create a working definition of RARA for their proposals/legislation. Although it worked out this year that Council tabled the RARA definition in shared governance and allowed autonomy to adopt their RARA legislation, in the future, it could end up that the autonomy conferences and shared non-autonomy conferences may have to operate in different definitions.

3. 2016-17 Council-Governance Legislative Proposals

A Q&A should be available following the February 1 amendment-to-amendment deadline. Request was made by the group to the NCAA staff that there be an initial Q&A made available earlier in the shared governance legislative process, even if it changes as proposals are modified.

- **2016-116 Football Recruiting Package:** Concern of application and effective dates of camps/clinics, hiring of IAWPs, and 10th assistant coach. Staff indicated that contracts signed before 1/18/2017 may be honored for employment of an IAWP.
- **2016-65 PTD Requirements- Optional Minors:** Concern was expressed whether required minors may be used to meet PTD requirements still. 2016-66 has fleshed out this potential issue more and if adopted would render 2016-65 moot. 2016-65 will likely be withdrawn by the sponsoring conference in order to promote 2016-66.
- **2016-68 PTD- Accelerated Academic Progress Exception:** The exception, if satisfied, may be used upon entering the seventh semester.
- **2016-18 Tennis One-year Grace Period:** ITA letter is very much against the proposal. ITA has claimed that coaches are not in favor of this proposal, however coaches are telling institutions and conferences that they are in fact in favor of the proposal.
- **2016-34 MBB FIBA:** WBB was not included in this proposal as they are in a holistic review and will not consider the MBB additional changes until the review is completed.
- **2016-48 On-Campus Evaluations:** This was originally meant to be an opportunity to find a place to go when a prospect did not have somewhere, however the group is concerned that it is now being used as try-outs across the country and creating additional expenses for prospects.
- **2016-53 Camps during Quiet Periods:** CCACA was made aware that there is a loophole that is currently being utilized by the baseball coaches. There is an ability to have multi-institutional ownership of the camps which allows coaches to still travel around, as long as it is owned by different institutions. The group requests clarification of what ownership is by definition and a clarified application interpretation.
- **2016-70, 71, 73- MBB Transfers-** Questions were raised of the violation penalties/enforceability, will this cause for coaches pushing student-athletes out. In addition, questions of potential legal concerns in limiting transfer numbers. Group recommended that the proposals be referred to the newly created Transfer Working Group.
- **2016-78 Baseball Financial Aid and Counter Limit:** Multiple concerns were raised by the CCACA given the work of the former Baseball Academic Working Group, which developed the current standards that have had an overall positive impact on the sport:
 - A need to be consistent and referring this to the Financial Aid working group.
 - Will this open up a roster spread opportunity for baseball?
 - Will the midyear enrollees proposal exception if adopted cause more of an issue?
 - Will a change cause the transfers and academic issues to repeat itself?
 - The current legislation has had a positive effect in supporting the academic improvement of baseball student-athletes (specifically

transfers), now that it has seemingly worked the coaches want to revoke the current limitations that corrected the issues.

- **2016-45 1-mile Radius for Off-Campus Meals:** Clarification was given that the mile is intended to be a mile outside of the edge of campus.
- **2016-30 & 36 Early Recruiting Unofficial/Oral Offers/Phone Calls:** The Ivy League does not believe that these proposals are necessarily the right answer, but maintain that there is need for the conversation regarding the cultural problem of early recruiting. The Ivy League is encouraging that these be tabled to continue to work through. There needs to be honest about what a “verbal” commitment means- do coaches honor “verbals” and is that a disadvantage to prospects.
 - **Support for early recruiting:** Early access empowers prospects to have ability to make their own decision as opposed to utilizing third party involvement. With the new initial eligibility changes and earlier tracking and decisions, should they not have a better idea of where they will be accepted/able to play?

5. CCACA Operations

- **Conference Call Schedule** unanimously determined that the group is currently operating with the appropriate number of calls, including the additional calls before Council Meetings.
- **In-Person Meeting Dates & Locations**
 - Location:* Working group suggested to continue to look at a rotation. Want to maintain time exclusive to CCACA and not be overwhelmed by NCAA staff. Host would have to ensure that there is space and ability to keep the cost similar to the current cost. Fair to rotate, similar to bidding for championships, bid for hosting CCACA.
 - Timing:* CCACA not interested in meeting at Convention. Unanimously determined to maintain the current timing of the meeting, a week after the Convention despite Convention being pushed back week in future years.
 - What can this group do better:* Legislative discussions are strong, but should we be more coordinated? Need to go back to utilizing CCACA for interpretations consistency.
 - Interpretations** Staff utilizes a search function in RSRO that should be accessible to CCACA members as well. If Staff gets multiple questions in a certain time, then something should be sent from Staff to CCACA. Interpretative updates similar to the Governance updates, and being more timely in communicating with us. AMA CCACA Monthly Update: Staff should be able to give CCACA a monthly update of this is the most questions. Should be more available with the CCACA Advisory Group.

6. Monitoring New Track & Field Requirements for a Regular-Season Competition

Alewine discussed concern of who is tracking the new requirements and determining how this is being applied across the country. Staff does not believe that this is a compliance issue, but is instead a playing rules concern. Track and Field staffs and/or institutional compliance staff are having to determine what meets the criteria to count towards the championship requirements. Need to continue to watch as to who will be tracking this on campuses and at the NCAA.

7. Camp Advertisements Containing Recruiting Language

Morrison notified CCACA that the Staff indicate language regarding camp promotions of “number/percent of student-athletes at institution have attended this camp” is recruiting

language. In addition, staff added that any language that include the institutional/program wins or championships was also impermissible recruiting language. For example, "Program has won number of conference championships." CCACA wants the Ivy League to appeal this interp to Interpretations Committee.

8. Medical Hardships

Nonsponsored Sports: For those sports that are sponsored by the conference and have the ability to review and process, then the sponsoring conference has the authority. If there is no ability by the sponsoring conference, then the non-sponsoring conference that the institution is a member of also has the ability to review and process the waiver request.

Timing: Prior to the end of season, it is possible to process/approve waivers for those injuries that are incapacitating, but should not be approved if injury is not clearly season-ending.

Transfers: There is no formal policy, but a gentlemen's agreement, to talk with the original conference on position(s) of new conference processing the waiver request.

SAR is in the process of creating a consistent form that may be applied across the membership for review by the CCACA.

9. Volleyball/Softball NIT

Castera updated the CCACA that the blanket waiver will be more difficult to obtain than originally thought. If conferences are interested in supporting the waiver, without necessarily participating but supportive of the opportunity, they are welcome to write letters of support for the waiver.

10. Student-Assistance Fund (SAF) Working Group Update

Burgemeister updated the CCACA that there is continued work through uses of SAF on case-by-case basis.

Grimes reported that SAF reporting will be updated to make the process easier and more efficient. This was part of the Values Based Distribution Working Group recommendations. There is a draft version that is much more simplified and the tabs/details are simpler and not as burdensome of jumping between sports and tabs. This summer should be the roll out.

Mendoza asked for a general consensus of providing a student-athlete's parents expenses for travel to competitions during the season, understanding it is appropriate when rare, limited opportunity, and special circumstances.

Castera asked the group how SAF violations are handled, the group responded that the institution would have to fill the SAF funds from budget funds if SAF is used inappropriately.

Hairston asked the group if there is a consensus of permitting institutions to utilize SAF to purchase championship rings. The group determined it is a case-by-case determination and up to institutional/conference discretion.

11. Coaches Recruiting Exam

NCAA Staff requested CCACA involvement in the creation/clean-up of the recruiting exam. The CCACA group volunteers are: Kit Alewine, Ellen Ferris, Eryn Cook, Lynn Hughes, BJ Merriam, Marcus Bartley, Milton Roy, and Marra Hvozdovic.

The CCACA discussed whether or not to get rid of the exam, but the membership feedback to keep something for educational purposes remains prevalent.

CCACA is in support of striking the certifying administrator form.

12. Interpretations Committee (IC)

Mendoza updated the group of the IC roster and term endings. IC reviews all staff interpretations and the work completed by the Committee. There is a separate autonomous process as well in terms of voting (only members from autonomy conferences vote on issues involving autonomy bylaws), but all members give feedback.

13. NAAC Update

Archbald updated the group that the NCAA Board suggested that the Committee on Infractions (COI) include more compliance personnel, and encourages conferences to look for senior administrators with compliance background to be nominated on the COI.

Concern with the volume of the proposals- should we consider conferences to work together and limit the volume. Is there a way to encourage staff to permit the Legislative Committee to determine consent packages to vote on in January, and highlight the “big ticket” proposals for Council in April? Is there a way that we can limit proposals from being sponsored when there are “working groups” reviewing topics until the conclusion of those reviews?

Committee Nominations- NAAC would like to assist in supporting nominees for the NCAA committee slots that need more compliance representation. Not only committees but also the working groups and ad hoc committees.

14. Film Evaluation of Prospects by Non-Coaching Staff Members

Hubert asked the advice for those individuals that are not coaches but are reviewing filming and giving it to the recruiting coaches. Advice was given that the non-coach could review it and cut up the film to give to recruiting coaches, but cannot give a specified detail or breakdown of the prospect.

15. Compliance Reviews

Monteabaro asked how conferences are handling compliance reviews after NCAA Certification went away and the compliance review/audit requirement has not been resurrected.

McCaw and Ice Miller regularly complete compliance reviews and look at big picture items to help assist the institutional support for athletics compliance. They are able to adapt to compliance resources and needs. Also able to add in academic integrity and assist internal auditors.

CCACA Working Group to create a list of topics to discuss during conference compliance reviews and help educate internal auditors: Carrie McCaw, Kristin Williams, Megan Morrison, Kyle Fairchild, Erica Monteabaro, Kathleen Batterson, and Jimmy Heisner.

16. NCAA Eligibility Center

Massa and Sproull updated CCACA on EC and customer service for membership and prospects. The initial eligibility standards were implemented and it was anticipated for additional calls and waivers, but calls were down and waivers stayed the same.

Membership survey indicated that the accuracy and international reviews need to improve. New profile ability for 9th and 10th graders to initiate education emails to be sent. International improvements are in the process of being created and should be rolled out in the next few weeks as a certification process (exam based versus year based marks) this will allow a more robust look at international prospects earlier. Data of calls and response rates reviewed with the group.

High School Review changes:

- Criteria for review is now published;
- New High School account status;
- New core course categories; and

- PSA specific documentation when attended a school in an extending evaluation review.

Hired a consultant to define the operational purpose of a college-preparatory course and creation of criteria for review to approve a course. The focus is on any issues or potential issue in terms of qualities of high schools, preponderance of the evidence and clear & convincing evidence.

17. NCAA Enforcement

Hicks updated CCACA on NCAA Enforcement changes and modifications to the make-up and education.

Crawford reviewed data and processes/timeline with the CCACA. Attempting to become more nimble and efficient.

Red flags to look for in academic misconduct cases/academic fraud cases:

- Transfer student-athletes;
- who need 1 or more courses for eligibility;
- and taking online courses;
- at institutions other than where they are currently enrolled.

Enforcement will reach out to CCACA to help create a think-tank to create best practices for academic misconduct cases.

Bylaw 10.1 violations mainly occur when a level III violation occurs but due to dishonesty of coaches and involved personnel the violation is heightened to a level I violation.

18. Institutional Performance Program (IPP)

Connors gave a historical perspective of the timeline of the IPP rollout, the conference view has now been accessible since the start of the 2016-17 academic year.

Connors reviewed the uses and information available on IPP; it is a data tool to be utilized to support conference and institutional staffs. He noted that health and safety information is likely the next topic to be added, and discussed whether any compliance information should be added (e.g., number of interpretations, violations, waivers).

19. National Letter of Intent (NLI)

Peal reviewed facts and figures, the new NLI upload, 2017 reminders, and the proposed signing date changes. Number of NLI signees continue to increase each year. New NLI system is similar to the old system in terms of look and feel, and creation of FAQ for the upload process has been shared with the membership. There is an upcoming change to the system that if there are two records, one valid and one invalid, then the system will clean out the "invalid" upload overnight. NCAA IT staff is looking to create a daily email to update whether or not there are NLIs to validate. Also looking to create an automatic notification of null and void and/or invalid NLIs with an email notification for time stamp purposes. Looking forward, working on a mobile app and automated NLI recruiting bans.

Early signing period conversations include:

- Football is considering a December early signing around the midyear signing but will be more than 72 hours like the two-year midyear signees.
- Soccer is discussing an early signing period in early November.
- Track & Field/Cross Country is considering an open signing, without the breaks between current signing periods.

20. Student-Athlete Reinstatement (SAR)

Welcome to new SAR director, Sarah Otey. Need to continue conversations with the SAR staff. The SAR Committee is essential to SAR. Goal is to get the student-athlete back to the

place they were in prior to the violation; considers the well-being of the student-athlete while maintaining fairness.

Henderson reviewed data with the group regarding waivers and violations for this year, along with the trending topics: medical hardship appeals have gone up, Mental Health issues (key is documentation of diagnosis by a doctor/counselor/etc.), academic misconduct and impermissible academic assistance, and IAWPs.

Reminder community service is an opportunity for student-athletes in lieu of repayment NOT withholding.

21. Academics

Davey and Kemper reviewed Committee on Academics (COA) changes and hot topics.

Kemper updated CCACA of the APR updates to the Transfer Adjustment Criteria, approved by COA. Clarification was given that if legislation is adopted there will be changes made to the APP policies to fit the legislation.

Davey updated CCACA on the COA hot topics including the focus on the Values Based Revenue Distribution Academic Unit up to date data. Spring 2018 and spring 2019 mock-up of the Academic Unit awards and whether or not an institution would earn the award. The actual distribution will be the spring of 2020. The COA is looking at the different metrics and working through the data to ensure that they are the appropriate metrics (i.e. GSR exception points for those individuals go pro).

Updates were made to new criteria for Transfer Adjustment Criteria in APR, and the change to the academic portal.

Creation of a tool to assess academic achievement on campus for Presidents and/or other high level administrators.

New initial eligibility academic standards and new SAT test scores are being tracked and discussed by COA, and actively building a database to track what are the best metrics.

22. Academic Membership Affairs (AMA)

Henderson updated CCACA on the staff transitions and structure changes.

Richardson updated CCACA regarding a revamp of the outreach program for both institutions and conferences.

Hataway updated CCACA on the focus on the modernization of the rules- this review is much more of a looking at rules to be clear, concise and legally defensible, along with ensuring that the rule makes sense to the 21st century. CCACA expressed suggestions that compliance personnel be involved in the modernization conversation prior to the changes, in order to have a high level personnel and the in the weeds personnel for a full conversation. Kemper updated the group on the new interpretation team structure and the partnerships within and beyond the NCAA and the transition of oversight of staff, and relationship with conference contacts but relying on RSRO for more accuracy and consistency. CCACA asked if there would be a potential to have access at the conference level to search the interpretations that have previously been provided. Consideration has been given but beyond that the concern is relationship service and maintaining the balance. CCACA requested access to see conference membership filed waivers, the issues are technical concerns as well as a sign off on the waiver information being shared with personnel beyond the NCAA.

Hataway shared the metric data on interpretations staff has received in the last three years and response time data.

Henderson let CCACA know that there is an intent of staff to coordinate a “gathering” or “summit” with conference and institutional members to open up a conversation of AMA operations and discuss processes and procedures.

23. Governance/Legislative

Zeller introduced Rohlman in his former role while he shifts into his new governance role. Zeller updated CCACA on the Council meeting, the report was published January 26th, and the Board report will be published on January 30th.

The Two-Year Governance Structure Working Group recommendations were tabled for the Working Group to provide more clarification to the Council Coordination Committee regarding the non-autonomous conferences formalizing autonomous information. Identifying proposals early in the process to push to the Board, or the need for a mechanism for autonomous conferences to the ability to identify the topic while the Council would take action. Additional feedback is needed to continue the discussions.

Reviewed the legislative actions that were taken by Council on the “time demands” proposals regarding the study abroad and educational coops/internships were adopted, along with an amended notification of time obligations to be given by the Eligibility Center when prospects register. Institutions are permitted to give prospects additional materials if they feel the need to. CCACA saw a draft document that the Eligibility Center will provide to prospects for what to expect as time demands of being a student-athlete.

Discussed the modifications to the Football Recruiting Model proposal. It was noted that IAWP and IAWRP status can apply to another institution’s coach.

Zeller noted that there may be ways to balance the volume of proposals and considering the real issues identified by the proposals. Perhaps there is a chance that a mechanism can address the issues and the volume (i.e. creation of consent packages).

It was noted that the football inter-association guidelines will be reviewed by the Council Coordination Committee and there will be an update coming.

Student-Athlete Experience Committee will consider opening the 8-hour out-of-season hours be open as 8-hours of skill instruction and not limited to 2-hours.

24. Adjournment

Next call: February 22, 2017.